

London Borough of Bromley

PART 1 - PUBLIC

**Briefing for Care Services
Policy Development and Scrutiny Committee
15th November 2016**

CONTRACT ACTIVITY 2016/17

Contact Officer: Wendy Norman, Head of Monitoring and Contract Compliance,
0208 313 4212 E-mail: wendy.norman@bromley.gov.uk

Chief Officer: Lesley Moore, Director of Commissioning

1. Summary

- 1.1 The Contracts Sub-Committee reviews the contract registers for all departments. The appendix to this report sets out all the Care services contracts valued at £50,000 and over and updates Members on actions taken on those contracts which are identified as high and medium risk.
- 1.2 This report covers all contracts in the Care Services Portfolio. Education contracts are reported separately to the Education Select Committee (formerly Education PDS Committee).

2. **THE BRIEFING**

- 2.1 Appendix 1 is an extract from the Corporate Contracts Register which was reviewed by Contracts Sub-Committee on 2nd November 2016. For ease of reference this appendix has been sorted by contract end date. There are 109 Care Services contracts with a value of £50,000 or more listed in this appendix.
- 2.2 Commissioners have already considered the actions required as a result of the contracts which appear on the register and a programme of work is in place to ensure that pre-tender planning and procurement processes will be completed on time and reported as required. This work will result in a number of significant contract awards which will be reported to the Portfolio Holder and Executive as appropriate.
- 2.3 The Contracts Register is used as the basis for Procurement Team and Officer work plans.
- 2.4 A traffic light system is used to assess the current status of each project and any projects with red status are tracked and reported to fortnightly divisional management team meetings. The Corporate Commissioning Board reviews the register quarterly. Commissioners and Procurement and Contract Compliance staff implement recovery plans for projects with red status alerts in order to mitigate all risks and to ensure that the department operates within financial regulations.
- 2.5 22 contracts in Appendix 1 were flagged red (high risk) and 11 were flagged as amber

(medium risk) when the report was considered by Contracts Sub-Committee. Actions taken by officers to mitigate these risks are outlined in the paragraphs below.

2.6 Contracts Flagged RED – High Risk (22)

ECHS No. Contract Title and Narrative

- 15 to 20 ***Older People – Extra Care Housing contracts.***
Tenders were received on 15 August and are being evaluated. Further clarification is being sought on the tenders that have been received. Update given to Commissioning Board on 10 October 2016 and a report is due to go to Executive on 30 November 2016.
- 23, 56 ***Adults - Direct Payments Support Services and Payroll Services.***
Procurement exercise has commenced, and is on track for contract award to be sought in January 2017, and a contract start of 1 April 2017.
- 25, 26, 28 ***Older People - Day Opportunities Transport.***
An update on Older People Day Transport was given to Commissioning Board on 3 October 2016. Contract ECHS 25 ceased in August. When ECHS 26 & 28 expire in March 2017 there are no plans to re-procure them. Older people's transport will be part of the passenger transport contract from 1 April 2017.
- 30 ***Housing - Move On Packs - Framework for Essential Household Goods.***
Gateway Report approved by PH CS PDS 13 October 2016 (report no. CS17039) to establish a new framework to increase the number of providers, to commence from 1 April 2017. The Contract will be awarded in January 2017.
- 35 ***Adults - Supporting People - Learning Disabilities.***
A one year extension is being sought under authority delegated to the Portfolio Holder for Care Services during November 2016.
- 36, 37, 38 ***Housing - Block Booking Arrangements.***
A report is going to Care Services PDS and Executive on November 15th and 30th recommending delegating authority to the Portfolio Holder for Care Services to enable Housing to enter into new block contracts with landlords as the accommodation becomes available. This report also sets out updates on procurement of temporary accommodation.
- 43 ***Public Health - NHS Health Checks - Point of Care Testing.***
Report on 'Public Health Commissioning Intentions' approved by Executive on 18 October 2016 (report no. CS17046), extending contract by 1 year.
- 48 to 51 ***Domestic Abuse - Bromley Domestic Abuse Support Groups/Safer Bromley Van/Advocacy Project/Perpetrator Programme.***
Gateway report on amalgamating domestic abuse services approved by Executive 14 September 2016 (report no. CS17029r). The contract will be awarded in January 2017
- 54 ***Children's Recovery Support Service 1:1 Counselling.***
A report is going to Commissioning Board on October 31st and to Care Services PDS on November 15th requesting a 6 month extension of the current contract in order that a full specification can be developed for procurement of a new contract.

2.7 Contracts Flagged Amber - Medium Risk Contracts (11)

ECHS No.	Contract Title and Narrative
10	<i>Mental Health - Respite at Home Services.</i> Retendering process now underway. The contract award report will go to Care Services PDS on 13 th January 2017.
31, 33, 39, 42, 45, 85	<i>Strategic Partnership Core Funding contracts.</i> Report on 'Primary and Secondary Intervention Services' approved by Executive on 30 September 2016 (report no. CS17033), agreeing commissioning strategy. New contract to start April 2017.
32, 69, 93	<i>Public Health - GP SLAs/Family Nurse Partnership/Health Visiting Service.</i> Report on 'Public Health Commissioning Intentions' approved by Executive on 18 October 2016 (report no. CS17046), agreeing future arrangements.
55	<i>General - Independent NHS Complaints Advocacy Service.</i> Report on 'Advocacy Gateway Review' approved by Executive on 18 October 2016 (report no. CS17040), agreeing future arrangements.